


Exporting Your Report

- **Export to Excel is the preferred format**
 - ✓ Export to *Excel* will only include the columns that are included in the report version or your customization.
 - ✓ Export to *CSV* and *Tab delimited* both will export ALL available columns in the report, even those you have excluded.
 - ✓ Export to *PDF* does not work as expected, e.g., print fonts becomes very small.

- **Max cell limit is 2,000,000**
 - ✓ Cell limit is calculated by the number of columns by number of rows, e.g., a report with 50 columns can have no more than 40,000 rows

- **Use the Export link on the report** rather than Export in the *Page Options*.
 - ✓ *Page Options* is accessible via the gear-shaped icon in the top right corner 
 - ✓ Export in the *Page Options* only exports the data showing in the browser (up to 500 rows) – **even** for the *Export Entire Dashboard* option.

